From: Sartorius, Shawn
To: Willey, Seth
Cc: Janet Huff; Susan Jacobsen; Susan Oetker
Subject: Fwd: agreement for Texas hornshell in Mexico
Date: Wednesday, August 23, 2017 7:02:37 AM

Hi Seth, Please see Janet's message below. It seems our date for submission of the hornshell agreement was actually August 14. Would it be possible for you to coordinate with Gina to get Directorate permission to send this (now considered) late package for consideration? I think we have everything ready to get it started.

---------- Forwarded message ----------
From: **Huff, Janet** <janet_huff@fws.gov>
Date: Tue, Aug 22, 2017 at 3:11 PM
Subject: Re: agreement for Texas hornshell in Mexico
To: "Oetker, Susan" <susan_oetker@fws.gov>
Cc: Shawn Sartorius <shawn_sartorius@fws.gov>, Laverna Chavez <laverna_chavez@fws.gov>, Seth Willey <seth_willey@fws.gov>

Hello Everyone,

I just received an email from Rachel Hansen at HQ and the deadline for submission to DOI/OS for awards $100K and above for this FY was moved up and it was 8/14. So, unfortunately we have missed the deadline for awarding this year but, this is the guidance she provided if we want to pursue an award this FY;

- If there are awards that the program wishes to have reviewed before the end of the FY that didn't make it onto our list in time, they will need to work through their HQ chain of command to get permission from the Director's office to send a separate package. Once permission is granted they/you would need to work through our office to finalize the package. Or you can hold them until our next package which will be submitted in September for review in October. We will be sending information through the listserv about listing awards for that package soon.

Please advise if you want to take this route or if you want to go with less than $100K.

Thank you,

Janet Y. Huff
Grants Management Specialist
Ecological Services
U.S. Fish & Wildlife Service / Region 2
500 Gold Ave. SW / RM 6032
Albuquerque, NM 87102
Office: 505-248-6477

On Tue, Aug 22, 2017 at 1:44 PM, Huff, Janet <janet_huff@fws.gov> wrote:

> Susan,
>
> The Prism number for this request is F17AC01008. Please use this number on the spreadsheet and any documents you will be submitting to process this Cooperative Agreement.

Thanks

Janet Y. Huff
Grants Management Specialist
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On Tue, Aug 22, 2017 at 12:35 PM, Oetker, Susan <susan_oetker@fws.gov> wrote:

Thank you Janet. Attached is the draft NOFO, which we discussed has the information you need to get that PRISM number.

Susan

Susan Rogers Oetker
US Fish and Wildlife Service
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404-679-7050
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On Tue, Aug 22, 2017 at 2:32 PM, Huff, Janet <janet_huff@fws.gov> wrote:

Hello Susan and Shawn,

I have attached the DOI/OS guidance for anticipated awards of $100K or more. The first thing that has to happen is the request must be submitted on the spreadsheet NLT 8/24. The guidance has the specific information that must be entered on the spreadsheet. You will need to get a PRISM number from me but there is some information I will need from you in order to get that number for you to put on the spreadsheet. So please send me your draft information.

Once that is completed you will need to work on the Notice of Funding Opportunity (NOFO) to be posted at grants.gov. Since this is a Single/Sole Source you will need to complete the FWS 3-2452.

These are the first steps that must be completed as soon as possible. We can work on the rest while the request is being reviewed. Let me know if you have questions along the way.

Thank you,

Janet Y. Huff
Grants Management Specialist
Ecological Services

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500 Gold Ave. SW / RM 6032
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On Tue, Aug 22, 2017 at 7:20 AM, Oetker, Susan <susan_oetker@fws.gov> wrote:

Hi Janet-

Good morning! I believe you and Shawn discussed the development of a cooperative agreement with Texas A&M. Do you mind giving me a call at your convenience? I'd like to discuss what I need to do to get this done. I have Chris Harper's paperwork for the East Texas mussel work, and I'll be amending them for our use, but I'd like to be sure I'm on the right track and doing the right things.

Thanks so much.

Susan

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